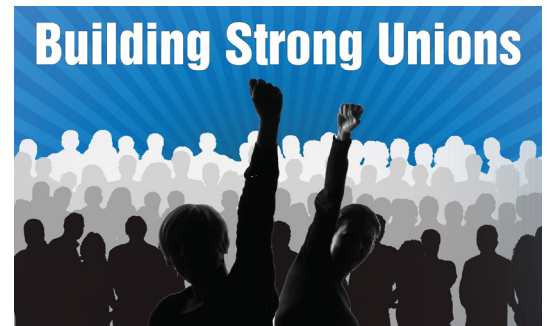


# Janus Decision Day

## CHECKLIST



**IT'S CRITICAL for public employee unions to have a plan and be prepared for the Janus Decision Day**, which could come any Monday between now and late June. Develop your "MUST DO's" for Decision Day and beyond. Do a practice run-through to make sure you've covered everything possible and are ready to go. The following are important to include in your Decision Day Plan:

- Early morning call** for your staff and leaders to brief them on decision. If your International isn't planning a briefing, the WSLC will have preliminary information posted at The Stand (TheStand.org) available by mid-late morning. Include your union's message that you're communicating to your leaders and members.
- Turnout members for the Decision Day Solidarity Rallies** from 11:30 a.m. to 12:30 p.m. in Olympia, Seattle, Tacoma and Vancouver. Again, check The Stand for locations/details. Notify activists in advance about these rallies and tell them to expect calls/emails on the Monday morning of the decision.
- Tested script implemented** for admin staff who will be answering members' calls. Include:
  - Script with your general message for all who call in
  - Script and plan for any members who call and want to drop. Include followup by your field staff to talk with all who ask to drop from Decision Day on.
  - Private sector unions should also have a script – your members will hear this and think it affects them
- Staff should have pre-planned site visits** to ALL key worksites to meet with stewards, leaders, and rank-and-file members on Decision Day and after, targeting day by day the most important.
  - Packets in hands of staff and leaders, ready to distribute, with worksite flyers, stickers, social media sample posts (selfies with "Freedom to Join" add to Facebook and Twitter #FreedomToJoin)
- Communications, social media materials ready** to go to all members, leaders with your positive message and graphics. The WSLC's website has graphics available to download and customize. Go to [wslc.org/private](http://wslc.org/private) to request a link/password.
- Have scheduled a TeleTown Hall**, emergency meetings and all ways that you can communicate with the largest number of members and leaders.
- Immediately put all fair share fees** received into special bank/escrow account.
- Set up hour by hour plan** for Decision Day at your local and who's responsible for what (see the chart on reverse). Make sure all are trained/ready. Do a run-through to see what you're missing or should add.

