

# Convention Standing Rules

WSLC COPE Convention

May 21, 2022

## General

1. An attendee must wear a face mask while present in the meeting hall, including while speaking at a microphone. The mask must cover the nose and mouth.
2. Attendees should be seated before the scheduled starting time for the meeting and before the ending time of each recess.
3. Guests will be seated at the rear of the meeting hall.
4. Only delegates, other members of the convention body, alternates, and Washington State Labor Council staff may be present in the meeting hall during the consideration of any motion for an endorsement.
5. No campaign literature may be distributed without prior approval of the president or the secretary-treasurer. No unauthorized campaign display is permitted in or adjacent to the convention meeting site. A campaign display must be authorized by the president or secretary-treasurer. Campaign literature may be distributed only if it has a union bug.
6. All announcements must be submitted to the chair or the secretary-treasurer in writing.

## Motions and Debate

7. The chair will assume the motion for each recommendation from the Committee on Political Education.
8. Those who wish to speak in favor of the pending motion will use a microphone labeled "For". Those who wish to speak against the pending motion will use a microphone labeled "Against". Those who wish to make a motion, make a request for information, or make a parliamentary inquiry will use an unlabeled microphone.
9. The chair will rotate among the microphones.
10. If there is no one waiting to use any microphone, a motion, request for information, or parliamentary inquiry can be made at any microphone.
11. The same microphone can be used by the maker of the motion for the first speech in debate on the motion. After this, the chair should recognize a delegate at an "Against" microphone.
12. When recognized by the chair, a delegate will first state the delegate's name, status (delegate, WSLC office held, or WSLC past office held), union, and local number.
13. Each speech in debate is limited to two minutes.
14. The maker of a motion may speak last to close debate, unless debate has already been closed.
15. A point of order may be raised at an unlabeled microphone. Alternatively, a delegate may rise, say "Point of order!" in a loud voice, and then approach any microphone; the chair will then recognize the delegate for the purpose of stating the point of order.
16. A delegate who has called the point of order will be seated until the chair has ruled on the point of order.
17. The previous question (to close debate) may not be moved until at least two speakers in favor and at least two speakers opposed have had the opportunity to speak.

18. When recognized for a request for information, the delegate will be permitted one question and one follow-up question, and then must yield the floor.

## Voting

19. Each delegate will receive a voting card when registering at the registration desk. Lost voting cards will not be replaced.
20. Each vote will initially be taken by raising the voting card while remaining seated unless a different voting method has been ordered by the assembly.
21. If a rising vote is taken, the chair will give alternate instructions for those who have difficulty standing.

## Roll-Call Votes

22. Once any votes have been cast during a roll-call vote, the convention may not recess or adjourn until the result of the vote is announced.

## Minutes

23. A special committee will be appointed for the purpose of approving the minutes of the convention.